



Portsmouth, NH City Council

Municipal Complex, Eileen Dondero Foley Council Chambers, Portsmouth, NH

Tuesday, January 20, 2026 at 7:00 pm

Register to participate via Zoom. A unique meeting ID and password are provided once you register. To register click on the link below or copy and paste into your web browser:

https://us06web.zoom.us/webinar/register/WN_qY5S7NrsTzix04l0MHaNJw

Anticipated Non-Public Session

6:00 PM – Anticipated Non-Public Session is being held in Conference Room A in Accordance with RSA 91-A:3, II (d), (e) & (l)

Agenda

- I. **Work Session**
- II. **Public Dialogue Session (when applicable)**
- III. **Call to Order (7:00 pm or thereafter)**
- IV. **Roll Call**
- V. **Invocation**
- VI. **Pledge of Allegiance**
Proclamation – Stalking Awareness Month
- VII. **Acceptance of Minutes – *(There are no minutes on this evening)***
- VIII. **Recognitions and Volunteer Committee Reports**
 1. *2025 Holiday Lights Contest Winners and Honorable Mentions
 2. *Portsmouth High School Award-Winning Art Students
[Scholastic Arts Awards presentation](#) – LINK
- IX. **Public Comment Session**
This session shall not exceed 45 minutes; participation

X. Public Hearings and Vote On Ordinances and/or Resolutions

First Reading of Ordinance:

- A. First Reading of Ordinance amending Chapter 10 , Zoning Ordinance, Article 5 – Dimensional and Intensity Standards, Section 10.515.14, Power Generators; Chapter 15, Definitions, Section 10.1530 – Terms of General Applicability, amending Building Coverage, Mechanical System, Power Generator and Structure (***Sample motion – move to pass first reading and schedule public hearing and second reading for the February 17, 2026 City Council meeting***)
- B. First reading of Ordinance amending Chapter 10, Zoning Ordinance Article I – Purpose and Applicability, Section 10.122 (1), Sustainability Objections; Article 4 – Zoning and Use Regulations, Section 10.440 – amending Table of Uses for Ground Mounted Solar Energy Systems; Article 8 – Supplemental Use Standards, Section 10.811 – amending Accessory Uses to Permitted Residential Uses; and Chapter 15, Definitions, Section 10.1530 – Terms of General Applicability, amending Solar Energy Systems and Structure (***Sample motion – move to pass first reading and schedule public hearing and second reading for the February 17, 2026 City Council meeting***)
- C. First reading of Ordinance amending Chapter 10, Zoning Ordinance, Article 8 – Supplemental Use Standards, Section 10.814 – Accessory Dwelling Units, amending ordinance to comply with state law; and amendments to Chapter 4 – Zoning and Use Regulations, Section 10.440 – amending Table of Uses for Accessory Dwelling Units (***Sample motion – move to pass first reading and schedule public hearing and second reading for the February 17, 2026 City Council meeting***)
- D. First reading of Ordinance amending Chapter 10, Zoning Ordinance, Article II Site Development Standards, Section 10.1112.311 – Off-Street Parking – Dwelling Unit Floor Area – Required Parking Spaces (***Sample motion – move to pass first reading and schedule public hearing and second reading for the February 17, 2026 City Council meeting***)

XI. City Manager's Items Which Require Action

- 1. *Optional Veterans Tax Credit for Service-Connected Total Disability
- 2. *Request for Public Hearing Regarding Disabled Exemptions
- 3. Request for Public Hearing Regarding Elderly Exemptions
- 4. *Access Easements for Water Services for Property Located at 0 Banfield Road
- 5. Drainage Easement at 333 Borthwick Avenue

XII. Consent Agenda

- A. Eversource Petition and Pole License Requests:
- Installation of 1 pole on Thornton Street #63-0763
 - Installation of 1 pole on Rockingham Avenue #63-0764
 - Installation of 1 pole on Bartlett Street #63-0765
 - Installation of 1 pole on Pierce Island Road #63-0766
 - Installation of 1 pole on Court Street #63-0768
- (Sample motion – move to refer to the City Manager with Authority to Act)**
- B. Letter from Michaela Kneuer, Big Brothers Big Sisters, requesting permission to hold the 18th Annual Stiletto Sprint on Saturday, September 19, 2026, from 1:00 p.m. to 4:00 p.m. **(Sample motion – move to refer to the City Manager with Authority to Act)**
- C. Letter from Rich Clyborne, Gundalow Company, requesting permission to conduct the 2026 Riverfest event on Saturday, July 11, 2026, from 10:00 a.m. to 4:00 p.m. at the Puddle Dock area **(Sample motion – move to refer to the City Manager with Authority to Act)**

XIII. Presentations and Written Communications

1. *Fiscal Year 2025 Audit Summary, CLA – Matthew Hunt, CPA and Phil Hwang, CPA
2. Email Correspondence
3. Letter from Julien Icher, The Lafayette Trail, Inc., requesting permission to donate and install an official Lafayette Trail Revolutionary War sign at the Plains **(Sample motion – move to refer to the City Manager with Authority to Act)**
4. Letter from Attorney Derek Durbin requesting the City Council authorize the City Manager to execute an easement deed for 4 Sagamore Road in substantially similar form to the draft easement deed **(Sample motion – move to refer to the Legal Department for report back)**

XIV. Mayor McEachern

1. *Ethics Committee Drawing by Lot
2. Board, Commission, and Committee Assignments for City Councilors
3. Approval of City Council Rules and Orders
4. Ratification of City Council Policies
5. *Ratification of Blue Ribbon Committees
 - African Burying Ground Memorial Park Committee
 - Citywide Neighborhood Committee

- Energy Advisory Committee
- Housing Committee
- Municipal Building Blue Ribbon Committee
- Safe Water Advisory Group (SWAG)
- Sister Cities Blue Ribbon Committee

6. Reappointment of City Manager Conard to the Pease Development Authority

7. Appointments to be Considered:

- Reappointment of Jeffrey Cooper to the Arts & Cultural Commission
- Appointment of Demi Dubois to the Arts & Cultural Commission
- Reappointment of Eli Kaynor to the Arts & Cultural Commission
- Appointment of Hope Anderson Puzzo to the Arts & Cultural Commission
- Appointment of Margherita Giacobbi as an Alternate to the Arts & Cultural Commission
- Appointment of Joshua Cyr to the Economic Development Commission
- Appointment of Jason Goodrich as an Alternate to the Economic Development Commission
- Appointment of Amy Dutton to the Cemetery Committee
- Appointment of Jennifer Merriam to the Cemetery Committee
- Appointment of Susan Sterry to the Municipal Building Blue Ribbon Committee

8. Resignation of Cassandra Lund from the Arts and Cultural Commission

9. *City Council Retreat Update

XV. City Council Members

A. Councilor Cook

1. Public Art Review Committee Recommendation for Temporary Art Display of PRIDE Mural (***Sample motion – move to approve the recommendation of the PARC***)

B. Councilor Blalock

1. Request for first reading of Ordinance creating a permanent Sister City Committee (***Sample motion – move to schedule first reading of the draft Sister City Committee Ordinance at the February 2, 2026 City Council meeting***)

2. *Request a report back from Planning & Sustainability Staff on how to remove new construction from Historic District Commission's purview

C. Councilor Moreau

1. *Request to Schedule a Work Session to consider enacting RSA 79-E (Community Revitalization Tax Relief Incentive) into our Zoning Ordinance

XVI. Approval of Grants/Donations

1. Acceptance of Donation to the Senior Activity Center Luncheon Fund 13 from Karen Parnes - \$500.00 (**Sample motion – move to approve and accept the donation as presented**)

XVII. City Manager's Informational Items

1. *Update on 2123 Time Capsule
2. *Master Plan Update
3. *Pease Development Authority Board Meeting Update

XVIII. Miscellaneous Business Including Business Remaining Unfinished At Previous Meeting

XIX. Adjournment (At 10:30 pm or earlier)

*Indicates verbal report with no attachments

KELLI L. BARNABY, MMC/CNHMC
CITY CLERK